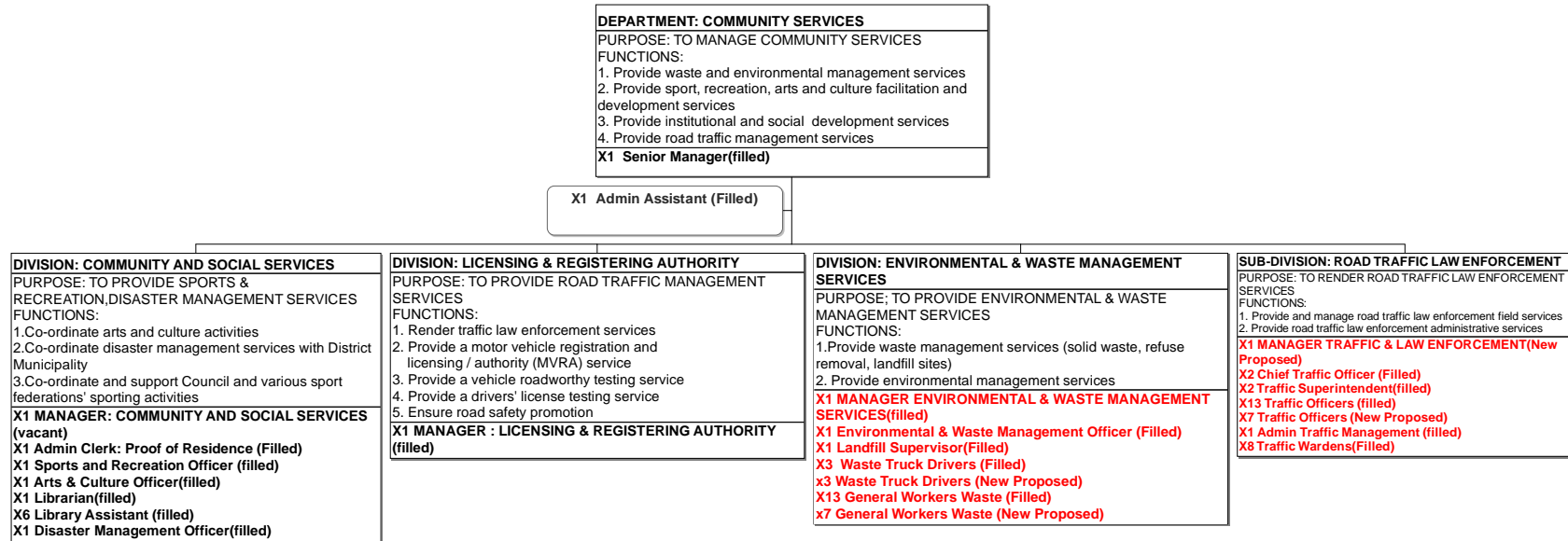# COMMUNITY SERVICES

2024-2025 DRAFT ORGANOGRAM-COMMUNITY SERVICES DEPARTMENT

Total no of posts: 75
Filled: 54
Vacant: 21
Help desk posts have been moved to Customer care division in Corporate Services

DEPARTMENT: COMMUNITY SERVICES
PURPOSE: TO MANAGE COMMUNITY SERVICES
FUNCTIONS:
1. Provide waste and environmental management services
2. Provide sport, recreation, arts and culture facilitation and development services
3. Provide institutional and social development services
4. Provide road traffic management services
X1 Senior Manager(filled)

X1 Admin Assistant (Filled)

DIVISION: COMMUNITY AND SOCIAL SERVICES
PURPOSE: TO PROVIDE SPORTS & RECREATION,DISASTER MANAGEMENT SERVICES
FUNCTIONS:
1.Co-ordinate arts and culture activities
2.Co-ordinate disaster management services with District Municipality
3.Co-ordinate and support Council and various sport federations' sporting activities
X1 MANAGER: COMMUNITY AND SOCIAL SERVICES (vacant)
X1 Admin Clerk: Proof of Residence (Filled)
X1 Sports and Recreation Officer (filled)
X1 Arts & Culture Officer(filled)
X1 Librarian(filled)
X6 Library Assistant (filled)
X1 Disaster Management Officer(filled)

DIVISION: LICENSING & REGISTERING AUTHORITY
PURPOSE: TO PROVIDE ROAD TRAFFIC MANAGEMENT SERVICES
FUNCTIONS:
1. Render traffic law enforcement services
2. Provide a motor vehicle registration and licensing / authority (MVRA) service
3. Provide a vehicle roadworthy testing service
4. Provide a drivers' license testing service
5. Ensure road safety promotion
X1 MANAGER : LICENSING & REGISTERING AUTHORITY (filled)

DIVISION: ENVIRONMENTAL & WASTE MANAGEMENT SERVICES
PURPOSE; TO PROVIDE ENVIRONMENTAL & WASTE MANAGEMENT SERVICES
FUNCTIONS:
1.Provide waste management services (solid waste, refuse removal, landfill sites)
2. Provide environmental management services
X1 MANAGER ENVIRONMENTAL & WASTE MANAGEMENT SERVICES(filled)
X1 Environmental & Waste Management Officer (Filled)
X1 Landfill Supervisor(Filled)
X3 Waste Truck Drivers (Filled)
x3 Waste Truck Drivers (New Proposed)
X13 General Workers Waste (Filled)
x7 General Workers Waste (New Proposed)

SUB-DIVISION: ROAD TRAFFIC LAW ENFORCEMENT
PURPOSE: TO RENDER ROAD TRAFFIC LAW ENFORCEMENT SERVICES
FUNCTIONS:
1. Provide and manage road traffic law enforcement field services
2. Provide road traffic law enforcement administrative services
X1 MANAGER TRAFFIC & LAW ENFORCEMENT(New Proposed)
X2 Chief Traffic Officer (Filled)
X2 Traffic Superintendent(filled)
X13 Traffic Officers (filled)
X7 Traffic Officers (New Proposed)
X1 Admin Traffic Management (filled)
X8 Traffic Wardens(Filled)

DIVISION: LICENSING & REGISTERING AUTHORITY

DIVISION: LICENSING & REGISTERING AUTHORITY

PURPOSE: TO PROVIDE ROAD TRAFFIC
MANAGEMENT SERVICES
FUNCTIONS:
1. Render traffic law enforcement services
2. Provide a motor vehicle registration and
   licensing / authority (MVRA) service
3. Provide a vehicle roadworthy testing service
4. Provide a drivers' license testing service
5. Ensure road safety promotion

**X1 MANAGER : LICENSING & REGISTERING
AUTHORITY(filled)**

SUB-DIVISION: REGISTERING AUTHORITY

PURPOSE: TO PROVIDE ROAD TRAFFIC MANAGEMENT
SERVICES
FUNCTIONS:
1. Provide a motor vehicle registration and
   licensing / authority (MVRA) service
2. Provide a vehicle roadworthy testing service
3. Provide a drivers' license testing service

x2 Chief Licensing Officers(x1filled & 1 Vacant)

SECTION: VEHICLE ROADWORTHY TESTING

PURPOSE: TO PROVIDE MOTOR VEHICLE ROADWORTHY
TESTING SERVICE,VEHICLE REGISTRATION AND LICENSING
SERVICE
FUNCTIONS:
1. Provide a motor vehicle roadworthy testing service
2. Provide a motor vehicle registration and
   licensing / authority (MVRA) service

X1 Management Rep VTS(Filled)
x1Senior Examiner VTS(New Proposed)
X1 Examiner of VTS(Filled
x1 Pitman(New Proposed)

SECTION: DRIVERS'LICENSES TESTING

PURPOSE: TO PROVIDE DRIVERS'LICENSE TESTING
SERVICES
FUNCTIONS:
1. Provide a drivers' license testing service

X2 Management Representative (Filled)
X8 Examiner of Drivers Licenses(x8 filled